**Role Title: Chair of the Board of Trustees**

**Purpose of the role**

To lead the board of trustees, provide strategic leadership to the charity, and ensure effective governance.

**Main duties**

(Additional to those of an ordinary trustee)

1. To lead the work of the board of trustees
2. To work closely with the CEO.
3. To chair meetings of the board, ensuring that it functions effectively and fulfils its duties
4. To ensure that the board sets and monitors overall strategy (the business plan) and policy objectives
5. To lead the board’s annual appraisal process
6. To work with the CEO to develop appropriate and relevant agendas for meetings
7. Through the CEO to ensure effective communications between the board and the staff, and the leadership team
8. To serve as an additional spokesperson and promote the organisation to a broader audience of potential donors and beneficiaries.
9. To support, monitor and review the work of the CEO and report back to the board
10. Work closely with the Vice Chair to ensure that 100% of board meetings, subcommittees and away days have appropriate leadership.

The scope of the role is flexible and is estimated to require between 25 and 40 hours per year. This covers meeting attendance, meeting preparation, and one-to-one meetings with the CEO.

**Core competencies**

(Additional to those of an ordinary trustee)

The Chairperson:

* Is a confident leader
* Preferably understands the context of our services, including homelessness and its contributory factors.
* Is a role model for the charity’s values and ethos and an ambassador for the organisation
* Demonstrates commitment to the charity’s aspirations
* Demonstrates commitment to the charity’s vision and shares the passion we have for our work
* Is an accomplished communicator and enables everyone to contribute at meetings
* Has developed emotional intelligence and mature interpersonal skills
* Is driven by integrity, vision and sound judgement.